

**THE AUSTRALIAN AA
SERVICE MANUAL**

SECTION FOUR

**THE DISTRICT
&
THE DISTRICT COMMITTEE MEMBER
(DCM)**



What is a District?

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WHAT IS A DISTRICT?

An AA District is a geographical unit within an Area containing a number of AA Groups, the number being dependent on the ability of the General Service Representatives (GSRs) to communicate between each other and to meet regularly together with comparative ease. A metropolitan District may cover a small Area but contain 15-20 Groups, while a rural District may cover many square kilometres but include as few as 3 or 4 Groups.

As the number of Groups in an Area increases more Districts are formed, each new one then electing another District Committee Member (DCM) to the Area Committee. Experience has shown that the answer to growth rests in the setting up of more Districts to meet the Fellowship's expansion in size and activities, that is, more DCMs rather than more Areas and more Area Delegates at the Conference.

Because of the closer communication links within the District the Groups are able to share together and to carry their message more effectively. In Areas where communication is difficult because of vast distances the District brings communication and support to more Groups.

THE DISTRICT COMMITTEE MEMBER (DCM)

The DCM usually has GSR experience and is elected by the GSRs of the District to be responsible for the District. S/he is also responsible for carrying the collective Group Conscience of the Groups in the District to the Area Committee.

The DCM is the vital, two-way communication link between the Groups' GSRs and the Area Committee, including the Area Delegate. The qualifications for a good DCM are not complicated:

1. A background in AA service work that goes with the GSR job;
2. Enough sobriety (say four to five years) to be eligible for election to Area Delegate *and*
3. The time and energy to serve the District and Groups well.

Usually an Alternate is also elected to act as the DCM's stand-in and to automatically replace the DCM who resigns or is unable to serve for any reason. Often this is the runner-up in the DCM election. In most Areas the DCMs are asked to resign if they find they cannot assume the responsibilities of the job, for the District GSRs need this leadership.

HOW ELECTED

The term of office is two years and generally coincides with the terms of the GSRs and Area Committee officers, other than the Area Delegate. Some Areas, however, rotate half their DCMs each year.

The DCM is normally elected prior to March 1, the date when the term commences. The election takes place after that of the GSRs and before the election of Area Committee officers, including that of Area Delegate (if due). The reason is clear: the DCM is chosen from among the new GSRs or from among both the past and present GSRs. As well, **it is advisable that a candidate should be a DCM in order to be eligible for election as an Area Committee officer or Area Delegate.**

The retiring DCM sets up the election meeting and notifies both the GSRs who have just been elected and those who are rotating out. That is the procedure used by many Districts today, but the method used should be decided by the Area Assembly, not the DCM.

Here are some of the methods:

1. Only the new and immediate past GSRs are eligible to run and vote or
2. Only newly elected GSRs are eligible to run and vote or
3. Only immediate past GSRs are eligible to run but all GSRs, outgoing and new, can vote.

The last alternative has the advantage of ensuring that the elected DCM has two years of experience as a GSR before becoming eligible for the more responsible role. It is desirable to have the same procedure for all Districts in the Area, and to have it approved by the Area Assembly.

If a retiring GSR, able and experienced, has the time and enthusiasm s/he will make a good DCM. On the other hand it may be necessary to elect a currently serving GSR, in which case the Group concerned should elect a GSR replacement; experience has shown that it is not practical to serve as DCM and GSR at the same time.

Election is usually by written ballot with a simple majority needed to elect, but a District may choose to follow the *Third Legacy Procedure* and call for a 2:1 majority to elect. (See Section 12: "AA's Traditional Legacy Documents".)

Generally, and for reasons given earlier, District meetings to elect DCMs are held in advance of Area Assemblies and separate from them, although there are cases where the distances to be travelled make this impractical and even a hardship. (This often means that more Districts should be set up).

Where such a condition exists and cannot be corrected readily, meetings to elect DCMs may be held on the same day, but before and at the same place, as the Area Assembly held to elect Area officers.

Can a DCM be re-elected? This question arises occasionally and the answer is yes - at a regular election, where there is every opportunity for presenting all available candidates. Most AA Members feel, however, that rotation keeps the Area Committee more vital and productive.

WHAT THE DCM DOES

DCM RESPONSIBILITIES

The purpose behind all the work of the DCM is the maintenance of a vital, active link between the Groups in a District and the Fellowship as a whole, through the Area structure. Among the responsibilities of the DCMs are:

- Holding regular meetings of all GSRs in the District at monthly, bimonthly or quarterly intervals, whichever is deemed most effective ('District Committee Meetings').
- Attending Area Assemblies and Committee meetings, carrying the collective Group Conscience of the Groups in the District.
- Obtaining Group information details from all Groups in the District for the National Office (NOAA) and Area communication.
- Keeping GSRs informed about Conference activities.
- Acquainting GSRs with the "Australian AA Service Manual", "*AA Around Australia*" and other AA Conference-Approved literature.

- Acquainting GSRs with the *Twelve Concepts*, the “AA Guidelines on Public Information and Cooperation with the Professional Community” (PI/CPC) and other service material.
- Encouraging non-supporting Groups in the practice of the *Seventh Tradition*.
- Assisting the Area Delegate in making the “Conference Report” to the Groups in the District.
- Holding workshops and sharing sessions on almost any service subject (see Section 6: “The Area Delegate” and Section 5: “The Area”).
- And, of course, making a regular practice of talking to Groups, new and old, on the value of General Service work.
- Making sure that District meetings have real purpose, ie that their agendas have practical proposals for ‘carrying our message’.

DCM ACTIVITIES

In carrying out these responsibilities, the activities of the DCM will be many and varied and both challenging and stimulating. Among those most commonly reported are:

- Forming a *Public Information Sub-Committee* to encourage and coordinate PI&CPC activities throughout the District. (If the local CSO or Area is already active in PI&CPC work, to assist the sub-committee).
- Inviting the Area Delegate to attend and participate in District meetings.
- Organising *District workshops* to enable GSRs to discuss with the Area Delegate items on the coming Conference agenda.
- Keeping the Area Delegate informed of all District activities and *Traditions* problems through reports, and sharing of minutes and correspondence.
- Arranging guest participation at District meetings and workshops by Area Committee officers and other experienced general service workers.
- Organising workshops etc, to coincide with District meetings.
- Sharing experience and information with other Districts through interchange of minutes and inter-District meetings and workshops.
- Keeping Area Committee officers and the Alternate DCM informed through regular reports and copies of minutes.
- Involving the Alternate DCM in the DCM's activities and ensuring s/he can function when the DCM cannot.
- Encouraging the growth of the GSRs through involvement in varied General Service activities.
- Assisting GSRs, when necessary, to communicate with their Groups and to make interesting reports.
- Encouraging regular discussion of the *Twelve Traditions* at Group meetings.
- Attending conferences, conventions and forums whenever possible for sharing and gathering new ideas.
- Helping with the organising of forums and conventions.
- Encouraging interest among members, new and old, to attend District workshops, sharing sessions, etc.